

Request for the Expression of Interest (EOI)

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MUKTINATH BIKAS BANK LTD. Invites expression of interest (EOI) from new potential suppliers/vendors for enlistment to supply various goods and services categorized below for fiscal 2080/081 within Jestha 25, 2080.

1. Printing & Stationery
A. General printing including Notebook, Promotional Materials, etc.
B. Printing stationeries & Security Printing like Cheques, FD Slip, Manager Cheque, Letter Head, etc.
C. ATM-related Blank Card's Supply, Punching & Pin mailer Prints & Supply
D. Stationery Goods-Photocopy & Continuous Paper, ATM journal roll, ATM Receipt Roll, etc.
E. Printer Toner, Printer Ribbon & Printing Cartridge
F. Staff Identity, Blank Card, Card Holder, and Printing Works.

2. Furniture & Security Equipment
A. Metal Furniture-Defender Safe, Fire Proof Filling Cabinet, Safe, Locker, Vault Room door & Skeleton racks, Filling Cupboard, Ordinary metal Filling cabinet, steel cabinet with transparent glass swing door, cash boxes, chairs, etc.
B. Wooden furniture

3. Computer & Accessories & Allied Products
A. Hardware - Component Inclusive Desktop Computer, Laptop, Monitor, Printer, Server, Router, Laser Printer, Dot Matrix Printer, Card Embossing Machine, Scanner, MICR Scanner, MICR printers, Slip Printer, Firewall Devices, Parts & Accessories of ATM, CCTV Camera, DVR & other accessories, Alarm System, Hub Switch, etc.
B. Accessories: External HDD, Internal HDD Key Board Mouse, Dongles, Network Cables, etc.

4. Office Equipment
A. Fire Extinguisher, Note Counting Machine, Cheque Writer, Security Alarm System, EPABX System, Telephone Set, Metal Detector, Smoke Detector, ATM Machines, Paper Shredder, CC/TV System, etc.
B. UPS System, Stabilizer, Generator, Solar System, Air Conditioners, etc.

5. Branch Construction / Renovations and Engineering Services
A. Collateral Valuation Services (Existing Valuators do not require to apply for the further listing process)
B. Interior Construction, Branch Renovation & Similar Project Works.
C. Engineering Consultancy Services for Civil Construction, Interior Designing, Furnishing Work, and Supervision.

6. Insurance Services
A. Cash: Cash in Vault, Cash in Transit, Bulgarian, Theft, and other related subjects.
B. Official Fixed Assets: Fire, Electrical Shot, Natural Disaster, Bulgarian, and other related subjects.
C. Staff: Accidental and Medical insurances, Life Insurance

7. Human Resource Suppliers and Training / Consulting
A. Security Guard, Drivers, Office Cleaners, Messengers, etc.
B. HR Consulting and Training Providers

8. Software Providers
A. Core Banking Service
B. Software for Assets Management, Stock Management, HR Management, and Payroll
C. Remittance Service, AML Management Software
D. Process Automation and Digitalization- CRM, ERP, Reporting

9. Consulting and Training Firm/Institution
A. Research and Development Consultancy / Legal Advisor
B. Financial Consultancy

10. Vehicle, Spares, and Services
A. Vehicle (2 wheelers - 4 wheeler)
B. Spare parts (2 wheelers - 4 wheeler)
C. Services (2 wheeler - 4 wheeler)

11. Repair & Maintenance Service & AMC Related Works
A. AMC of Computer Hardware, Software, UPS, Printer, MICR Printer, CCTV system, connectivity, Note counting machine, card embossing printer, MICR scanner, air-conditioners, electrical repair & maintenance, etc.
B. Repair and maintenance furniture
C. Repair & Maintenance of Generator, Desktop, laptop, CC/TV, UPS, Stabilizer, Air Conditioners & printers etc.
D. Repair & maintenance allied products (Electricals)

12. Other Services
A. Air Ticketing (Domestic & International)
B. Advertising Agency (Designing, Release, etc.)
C. Plumbing, Electrical, Carpentry Works
D. Domestic and International Courier Services/ Transportation of goods
E. Supply and Installation of Sign/Glow/Flex Boards (Backlit & Poly sheets) etc.
F. Drinking-Water Suppliers
G. Daily needs grocery kitchen items
H. Decoration Services and Suppliers of flower indoor plants
I. Waste Management
J. VPN Connectivity

Firms /Companies /Suppliers having at least 2 years of experience in the related fields may submit their EOI form including following documents.

- Firm/Company Registration Certificate (With Validity)
- PAN/VAT Certificate
- Copy of Tax Clearance upto FY2078/079
- Audited Balance Sheet of Fiscal 2078/079
- Company Profile with reference letters from the present clients

Note: Our listed Vendors/Suppliers for Fiscal Year 2079/080 who have been facilitating their goods and services to bank till date will be automatically listed for the Fiscal year 2080/081. However, they must submit updated document within stipulated time. Please contact General Service Department for any queries.



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